

## Property Record Glossary

**NUMBER OF LIVING UNITS:** A living unit has cooking and bath facilities.

**APPROXIMATE YEAR BUILT:** The approximate year built, if known.

**STORY HEIGHT:** The number shown reflects the story height for the main section of the dwelling noted in the sketch as **A**. For example, a Cape Cod style home with a full finished second floor would be 1.50 stories if it has a dormer, but with no dormer it would be 1 story and have a full finished attic shown.

**ATTIC:** Means the area above the ceiling of the top floor and below or within the pitch of the roof and there must be a permanent stairway leading to it. There must also be adequate headroom at the peak of the roof. Possible attic entries include:

**NONE** - No attic means there is no permanent stairway.

**UNFINISHED** - Has stairs and headroom, but no finished walls or partitions (bare rafters).

**PART FIN** - Either part of the area is fully finished, or all of the available area is partially finished.

**FULL FIN** - All of the area is finished into living space.

**HEATING SYSTEM:** Possible choices of fuel source and type of heating system in the dwelling:

### **FUEL**

None

Gas

Electric

Oil

Coal/ Wood

Solar

### **SYSTEM**

None – No central heating system

Forced Air – Central forced or gravity air system

Electric – Baseboard elements

Radiant/Hot Water – Baseboard hot water or ribbed radiators with steam valves

Geothermal - Central heating and/or cooling system that transfers heat to or from the ground

Central A/C – has both central heating and cooling air systems

**FIREPLACES:** The number of usable fireplace openings that exist in the dwelling.

**TOTAL ROOMS:** Total number of separate rooms, excluding bathrooms and hallways.

**TOTAL BEDROOMS:** Separate rooms designed to be utilized as bedrooms and have a door and window..

**TOTAL FULL BATHROOMS:** The number of full baths in the residence. FULL BATH refers to the number of three or more fixture bathrooms which include a toilet, sink, and bathtub or shower stall.

**TOTAL HALF BATHROOMS:** The number of half baths in the residence. HALF BATH refers to the number of two fixture bathrooms usually includes a toilet and sink.

**BASEMENT:** Describes the area found under the main section of the dwelling noted in the sketch as **A**, which is completely or partially below the ground. Possible basement entries include:

**NONE** - Concrete slab construction or no basement

**CRAWL** - Wood joist floor with crawl space.

**PARTIAL** – Basement under approximately  $\frac{1}{4}$  to  $\frac{3}{4}$  of the area

**FULL** – Basement under the entire main dwelling area – noted in the sketch as **A**

**BASEMENT GARAGE SPACES:** This item is used to record the actual number of cars for which a basement garage has been designed.

**FINISHED BASEMENT AREA:** Describes finished area in the basement level or below grade level.

**TOTAL LIVING AREA:** Square footage of living area above grade